

BAKER COUNTY TRANSPORTATION COMMITTEE BYLAWS

WHEREAS, the Baker County Transportation Committee ("Committee") desires to adopt BYLAWS in order to provide RULES AND PROCEDURES for its members, meetings, and activities. Therefore, the Committee hereby adopts the following:

MISSION STATEMENT

To enhance livability within Baker County through public involvement in identifying and resolving public transportation issues. In this endeavor, the Committee will facilitate cooperation between agencies, public and private service providers, and the general public.

ARTICLE I – MEMBERSHIP

Section 1:

- A. Membership of the Baker County Transportation Committee shall consist of (5) or more members who have made application to and been appointed by the Baker County Board of Commissioners.
- a) The Committee is designated by the Baker County Board of Commissioners as the Statewide Transportation Improvement Fund (STIF) Advisory Committee, in addition to being the Transportation Advisory Committee (TAC) for all other State and Federal Transportation programs.
- b) STIF Advisory Committee Requirements:
 - i) The purpose of the STIF Advisory Committee is to advise and assist Baker County, as the Qualified Entity, in carrying out the purposes of the STIF and to review, recommend and prioritize projects to be funded by STIF monies received by the Qualified Entity.
 - ii) Members must be residents of Baker County.
 - iii) Composition shall meet the requirements of OAR 732-040-0035 (7), which states, "If a qualified entity is a county with a population fewer than 50,000 persons, then its Advisory Committee, or the joint Advisory Committee in which it participates, must include at least three members who collectively represent each of the groups listed in 732-040-0035 (6) (a-d)."
 - iv) Membership must include at least one member who is a member of or represents each of the following groups: (a) low-income individuals; (b) individuals age 65 or older; (c) people with disabilities; and (d) Public Transportation Service Providers or non-profit entities which provide public transportation services.

Section 2: Terms shall be for a period of two years. There shall be no limit on the number of terms for Transportation Committee membership.

- Section 3: The Baker County Board of Commissioners may remove a member from the Committee at any time upon a determination by the Board of official misconduct, misrepresentation, or abuse of authority by the member for his or her personal, financial, or political gain.
- Section 4: The Committee will be staffed by the County employees as determined by that agency.

ARTICLE II – MEETINGS

- Section 1: All meetings of the Transportation Committee shall be conducted in accordance with ORS regarding public meetings. Meetings shall be advertised as required by law and these rules.
- Section 2: Meetings of the Transportation Committee shall be held as needed to review, prioritize, and recommend STIF and other State and Federal transportation funded projects.
- Section 3: A quorum shall consist of the members present. No action may be taken by the Committee except by the affirmative vote of a majority of the quorum. Abstentions do not count as a vote in favor of the majority.
- Section 4: The County shall keep Minutes of the Transportation Committee's proceedings. The absence or the abstention from voting of a member shall be recorded.
- Section 5: Copies of Advisory Committee Bylaws, meeting minutes, and meeting notices are made available for public review in a reasonable and timely manner, and are maintained for six years.

ARTICLE III – PROJECT REVIEW AND RECOMMENDATION

- Section 1: The Committee members will review Public Transportation Service Provider proposals for Projects funded in whole or in part by the STIF Formula Fund, the STIF Discretionary Fund, and the Federal Transportation Authority (FTA) funds, and the decision-making criteria identified in these rules.
- A) For the purpose of STIF Formula Fund Projects, the Committee shall consider the criteria as defined under STIF Rule, OAR 732-042-0020.
- B) For the purposes of Committee review of STIF projects, the definition of 'high percentage of Low-Income Households' shall be: An area is determined to have a high percentage of low-income households when the percent of resident population demographics with income at or below 200% of poverty level in that area that meets or

exceed the percent of low-income population demographics in the State of Oregon by comparison.

- C) The Committee shall ensure that a project proposal submitted by a Public Transportation Service Provider does not fragment the provision of public transportation services.
- D) The Committee shall hold public meetings, as applicable to review proposed projects. After review, projects will be recommended for approval or rejection to the Board of Commissioners.

Section 2: The Committee by also review projects funded through other sources and will base decisions on applicable program project criteria.

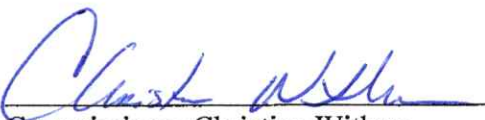
ARTICLE IV – AMENDMENTS

These Bylaws may be amended by action of the Transportation Committee at any regular meeting. Voting on the amendment may only take place at the following meeting or a special meeting. Notice of said proposed amendment shall be given to each member in writing at least five (5) days prior to a regular meeting. Any amendment to these Bylaws shall be subject to approval by the Baker County Board of Commissioners.

Confirmed this 6th day of August, 2025.

BAKER COUNTY BOARD OF COMMISSIONERS


Chair Shane Alderson


Commissioner Christina Witham


Commissioner Michelle Kaseberg